

# *PTA Meeting Minutes*

Thursday 12<sup>th</sup> Sept 2019

## **I. Attendees**

Sally Bott - Chair (SB), Charlie Hill (CH), Louise Higgins (LH), Joanne James (JJ), Lucy Stachurski (LS), Katy Adcock (KA), Jo Adcock (JA), Hayley Tallis (HT), Cathy Suett (CS), Dave Harding (DH), Nicola Johnson (NJ), Lydia Szymkowiak (LS)

## **II. Playground Project**

The fence has been moved and we can now invite companies in to review the spaces and get their ideas & costs. **DH** to organize companies he has used previously and will set up meetings alongside **SB** and other representatives from the PTA

The focus will be on the younger age ranges as more age appropriate – FS & YR1 in the fenced area and Yr2 in the courtyard. Utilising wall and fence space with interactive activities was felt to be a good idea too.

## **III. Film Night**

To go ahead on Nov 15<sup>th</sup> 4:30-6:30pm. **SB** to send info out via parent mail for money to be in for the tickets by 12<sup>th</sup> Nov. First child £3, siblings £2. Kids encouraged to wear PJs and to bring a toy or blanket. Drinks and popcorn will be given out.

First come first served basis, 80 max for each film, to be held in Y2 classrooms

Aladdin and Toy Story requested films, awaiting confirmation but if not through the film company we may use DVDs and the school licence.

As always, volunteers needed to help on the night

## **IV. School Council Funding**

The request from Miss Lapsley was discussed and there was concern the funding amount seems a lot for what it could be used for. **DH/CS** to take away and review further with Miss Lapsley. PTA did say they were happy to fund school council if required or alternative projects **DH/CS** felt gave best value to the school

## **V. Book Fair**

We have been asked to support the book fair at parents' evenings. Time slots, seeking volunteers, have been posted on the fundraisers facebook page and will cover 5 nights Wed 20th to Tues 26th November.

We felt we could take the opportunity to sell the school uniform and possibly lost property too alongside the book fair – **LH/LS** to look into this.

## **VI. Christmas Fair**

Lots discussed and the main focus of the meeting

Friday Dec 6<sup>th</sup>, straight after school as it is craft afternoon so parents will be invited in anyway, therefore free entry for all. HT has secured many raffle prizes and tickets will go on sale soon – 1 book per child will be sent home with more available on request

**DH** agreed Nov 22<sup>nd</sup> could be a non uniform day in return for donations for the fair – parent mail to be sent requesting bottles, chocolates or general tombola gifts as well as wrapping paper and gift bags. We will also be introducing a decorate a treat jar competition – prizes for the best and will be sold on the evening of the fair (**DH** to promote this in assembly)

**DH** confirmed sports hall and main hall available. **SB** has secured several stall holders and these will be in the main hall with refreshments and food. **SB** to source a bouncy castle & popcorn lady. Islstones and school choir will both be performing

**LS/JJ** taking responsibility for the games in the sports hall.

**CH/LH** taking responsibility for the tombola

**JA/KA** once again taking on the role of grotto/elving for Santa

**SB/JJ** will look into refreshments

**CS** to arrange baby photo pictures from the teachers for a guess the teacher competition

Working party to meet 2pm at school on Nov 7<sup>th</sup> to check what we have and what we still need to get. Time will also be needed in the lead up to the event to help set up/prep. One big note was help also needed to take down the tree & decs on Friday 20<sup>th</sup> Dec

Facebook page and parent mail to be updated with requests for volunteers to help to run stalls – possibility of asking some of the older children to help. DH believed quite a few teachers would stay straight after school to also help

## **VII. AOB**

Great success so far from the fundraising events in the first term.

The Christmas card & gifts order raised £513 from £1500 of orders, slightly below last year for orders but greater profit due to the earlier timing (with the possibility of some late orders to come through)

The Spooktacular Disco raised £460 and was thoroughly enjoyed. The DJ was a great alternative to Sinclair so will be kept as a contact. The busiest disco had 160 pupils and numbers felt ok in the sports hall so useful for future planning. The stamping for drinks & sweets was very popular.

Also, drinks & sweets were bought from Asda (reduced time & fuel pressure) and we now have a contact to 'pre-book' requirements with which will make it far easier in the future

A new initiative of a 5p challenge was put forward. Each class to have a 2 litre bottle to collect 5ps – the class with the largest total get to choose where the money is spent and also get a treat trip. This is to run until the end of the school year.

**CH** volunteered to look at different ways, possibly using social media, to raise the PTA/fundraising profile. Potentially also using a less date & time specific version of the timeplan (attached) to update parents of forthcoming events on the school website, working alongside **CS** for support

**JA/KA** to look at possibility/costing of an ice rink after Christmas

**DH** thanked the group for their work in fundraising, particularly in funding the new wall hanging. I believe everyone left feeling positive about future events

## **VIII. Next Meeting: Agreed Thursday January 16<sup>th</sup> @ school**